

CHILDREN AND EDUCATION OVERVIEW AND SCRUTINY SUB-COMMITTEE

Tuesday, 25th June 2019 at 6.30 p.m.

C3 - Town Hall Mulberry Place

This meeting is open to the public to attend.

Members:

Chair: Councillor Sufia Alam

Vice-Chair:

Councillor Mohammed Pappu, Councillor Kyrsten Perry, Councillor Gabriela Salva Macallan, Councillor Helal Uddin, Councillor Bex White and Councillor Andrew Wood

Substitutes:

Councillor Denise Jones, Councillor Eve McQuillan and Councillor Ayas Miah

Co-opted Members:

Neil Cunningham

Joanna Hannan

Ahmed Hussain

Fatiha Kassouri

Dr Phillip Rice

Khoyrul Shaheed

Parent Governors

Representative of Diocese of Westminster

Parent Governors

Parent Governors

(Church of England Representative)

Muslim Faith Community

[The quorum for this body is 3 voting Members]

Contact for further enquiries:

Democratic Services

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Tel: 020 7364 0842

E-mail: farhana.zia@towerhamlets.gov.uk

Web: <http://www.towerhamlets.gov.uk>

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agenda



Public Information

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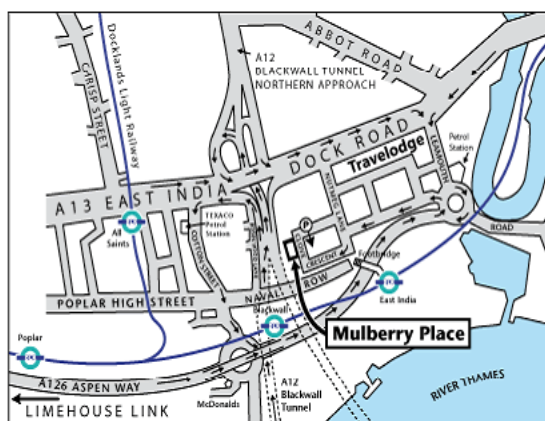
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- 1. APOLOGIES FOR ABSENCE**
To receive any apologies for absence.
- 2. APPOINTMENT OF VICE-CHAIR**
- 3. DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST**
To note any declarations of interest made by Members, including those restricting Members from voting on the questions detailed in Section 106 of the Local Government Finance Act, 1992. See attached note from the Monitoring Officer.
5 - 8
- 4. REPORTS FOR CONSIDERATION**
- 4 .1 TERMS OF REFERENCE, QUORUM, MEMBERSHIP AND DATES OF MEETING 2019/20**
To note the terms of reference, quorum, membership and dates of meeting for 2019/20
9 - 18
- 4 .2 SCHOOL ORGANISATION: Raines Foundation School**
A presentation by Christine McInnes, Service Head Education & Partnership and Terry Bryan, Head of Pupil Services
- 4 .3 SCHOOL IMPROVEMENT**
A presentation by Tracy Smith, Chief Executive, Tower Hamlets Education Partnership.
- 5. ANY OTHER UNRESTRICTED BUSINESS CONSIDERED TO BE URGENT**
Next Meeting of the Sub- Committee
The next meeting of the Children and Education Overview and Scrutiny Sub-Committee will be held on Tuesday, 8 October 2019 at 6.30 p.m. in MP702 - Town Hall Mulberry Place

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Agenda Item 3

DECLARATIONS OF INTERESTS - NOTE FROM THE MONITORING OFFICER

This note is for guidance only. For further details please consult the Members' Code of Conduct at Part 5.1 of the Council's Constitution.

Please note that the question of whether a Member has an interest in any matter, and whether or not that interest is a Disclosable Pecuniary Interest, is for that Member to decide. Advice is available from officers as listed below but they cannot make the decision for the Member. If in doubt as to the nature of an interest it is advisable to seek advice **prior** to attending a meeting.

Interests and Disclosable Pecuniary Interests (DPIs)

You have an interest in any business of the authority where that business relates to or is likely to affect any of the persons, bodies or matters listed in section 4.1 (a) of the Code of Conduct; and might reasonably be regarded as affecting the well-being or financial position of yourself, a member of your family or a person with whom you have a close association, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward affected.

You must notify the Monitoring Officer in writing of any such interest, for inclusion in the Register of Members' Interests which is available for public inspection and on the Council's Website.

Once you have recorded an interest in the Register, you are not then required to declare that interest at each meeting where the business is discussed, unless the interest is a Disclosable Pecuniary Interest (DPI).

A DPI is defined in Regulations as a pecuniary interest of any of the descriptions listed at **Appendix A** overleaf. Please note that a Member's DPIs include his/her own relevant interests and also those of his/her spouse or civil partner; or a person with whom the Member is living as husband and wife; or a person with whom the Member is living as if they were civil partners; if the Member is aware that that other person has the interest.

Effect of a Disclosable Pecuniary Interest on participation at meetings

Where you have a DPI in any business of the Council you must, unless you have obtained a dispensation from the authority's Monitoring Officer following consideration by the Dispensations Sub-Committee of the Standards Advisory Committee:-

- not seek to improperly influence a decision about that business; and
- not exercise executive functions in relation to that business.

If you are present at a meeting where that business is discussed, you must:-

- Disclose to the meeting the existence and nature of the interest at the start of the meeting or when the interest becomes apparent, if later; and
- Leave the room (including any public viewing area) for the duration of consideration and decision on the item and not seek to influence the debate or decision

When declaring a DPI, Members should specify the nature of the interest and the agenda item to which the interest relates. This procedure is designed to assist the public's understanding of the meeting and to enable a full record to be made in the minutes of the meeting.

Where you have a DPI in any business of the authority which is not included in the Member's register of interests and you attend a meeting of the authority at which the business is considered, in addition to disclosing the interest to that meeting, you must also within 28 days notify the Monitoring Officer of the interest for inclusion in the Register.

Further advice

For further advice please contact:-


Asmat Hussain, Corporate Director, Governance and Monitoring Officer. Tel 020 7364 4800

APPENDIX A: Definition of a Disclosable Pecuniary Interest

(Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, Reg 2 and Schedule)

Subject	Prescribed description
Employment, office, trade, profession or vacation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by the Member in carrying out duties as a member, or towards the election expenses of the Member.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
Contracts	<p>Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority—</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	<p>Any tenancy where (to the Member's knowledge)—</p> <p>(a) the landlord is the relevant authority; and</p> <p>(b) the tenant is a body in which the relevant person has a beneficial interest.</p>
Securities	<p>Any beneficial interest in securities of a body where—</p> <p>(a) that body (to the Member's knowledge) has a place of business or land in the area of the relevant authority; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>

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Non-Executive Report of the: Children and Education Scrutiny Sub-Committee 25 th June 2019	
Report of: Asmat Hussain – Corporate Director of Governance	Classification: Unrestricted
Children and Education Scrutiny Sub-Committee Terms of Reference, Quorum, Membership and Dates of Meetings 2019/20	

Originating Officer(s)	Farhana Zia, Senior Committee Officer
Wards affected	All wards

Executive Summary

This report sets out the Terms of Reference, Quorum, Membership and Dates of Meetings of the Children and Education Scrutiny Sub-Committee for the Municipal Year 2019/20 for the information of Members of the Children and Education Scrutiny Sub-Committee.

Recommendations:

The Children and Education Scrutiny Sub-Committee is recommended to:

1. Note its Terms of Reference, Quorum, Membership, and Dates of future meetings as set out in the appendices of this report.

1. REASONS FOR THE DECISIONS

- 1.1 This report is for the information of the sub- committee and no specific decisions are required.

2. ALTERNATIVE OPTIONS

- 2.1 This is not applicable for a report for noting.

3. DETAILS OF THE REPORT

- 3.1 At the Annual General Meeting of Council held on 15th May 2019, the Authority approved the review of proportionality, establishment of the Committees, Panels of the Council and the appointment of Members. It delegated authority to the Overview and Scrutiny Committee to establish its sub-committees.
- 3.2 The Overview and Scrutiny Committee met on the 20th May 2019 and agreed to set up three sub-committees, including this one, on which occasion they agreed the terms of reference for all three sub-committees. The groups have since submitted their nominations for membership which have been agreed by the Corporate Director for Governance.
- 3.3 It is within tradition that following the Annual General Meeting of the Council at the start of the Municipal Year, at which various committees are established, that those committees note their Terms of Reference, Quorum and Membership for the forthcoming Municipal Year. These are set out in the appendices of the report.
- 3.4 The Sub-Committee's meetings for the remainder of the year have been agreed by the Corporate Director for Governance and are set out in Appendix 3 of this report.
- 3.5 Meetings are scheduled to take place at 6.30pm except where the meeting falls within the month of Ramadan where they will aim to take place at 5.30pm. The Sub-Committee may wish to discuss an appropriate start time that suits it's Members at the first meeting of the Sub-Committee.
- 3.6 It may be necessary to convene additional meetings of the Sub-Committee should urgent business arise. Officers will consult with the Chair and Members as appropriate.

4. EQUALITIES IMPLICATIONS

- 4.1 Not applicable to this report

5. OTHER STATUTORY IMPLICATIONS

- 5.1 This section of the report is used to highlight further specific statutory implications that are either not covered in the main body of the report or are required to be highlighted to ensure decision makers give them proper consideration. Examples of other implications may be:
- Best Value Implications,
 - Consultations,
 - Environmental (including air quality),
 - Risk Management,
 - Crime Reduction,

- Safeguarding.
- Data Protection / Privacy Impact Assessment

5.2 Not applicable to this report.

6. COMMENTS OF THE CHIEF FINANCE OFFICER

6.1 This report recommends that the Children and Education Scrutiny Sub-Committee note its Terms of Reference, Quorum, Membership, and Dates of future meetings as set out in the appendices of this report. There are no direct financial implications arising from this report.

7. COMMENTS OF LEGAL SERVICES

7.1. The Council is required to establish an Overview and Scrutiny Committee to discharge the functions under sections 9F to 9FI of the Local Government Act 2000. Establishment of the Children and Education sub-committee is consistent with Part 1.6 and Article 6 of the Council's Constitution. The proposed membership of the sub-committee complies with the requirements of Schedule A1 to the Local Government Act 2000.

Linked Reports, Appendices and Background Documents

Linked Report

- None.

Appendices

- Appendix 1 – Children and Education Scrutiny Sub-Committee Terms of Reference.
- Appendix 2 – Proportionality and Membership of Children and Education Scrutiny Sub-Committee
- Appendix 3 – Meeting procedure and dates of meeting.

Local Government Act, 1972 Section 100D (As amended)

List of “Background Papers” used in the preparation of this report

List any background documents not already in the public domain including officer contact information.

- None.

Officer contact details for documents:

N/A

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Children and Education Scrutiny Sub-Committee

Summary Description: The Children and Education Scrutiny Sub-Committee has been established to scrutinise the provision, planning and management of children and young people's services – including children's social care; safeguarding children; children in care; SEN and education inclusion, troubled families and the Youth Offending Service (YOS) education, learning and schools; youth services; early years; education capital estate and youth & play services.

Membership: 6 non-executive councillors – the chair and five councillors; and 6 co-opted members (consisting of: - a Church of England and a Roman Catholic representative; 3 Parent Governor representatives under paragraph 7 of Schedule A1 to the Local Government Act 2000; and a Muslim faith representative).

Functions	Delegation of Functions
<p>1. Reviewing and/or scrutinising decisions made or actions taken in connection with the discharge of the Council's children social care and education functions;</p>	None
<p>2. Advising the Mayor or Cabinet of key issues/questions arising in relation to children and education reports due to be considered by the Mayor or Cabinet;</p>	None
<p>3. Making reports and/or recommendations to the Council and/or Mayor or Cabinet in connection with the discharge of children and education functions;</p>	None
<p>4. Delivering (3) by organising an annual work programme, drawing on the knowledge and priorities of the Council, registered providers and other stakeholders, that will identify relevant topics or issues that can be properly scrutinised;</p>	None
<p>5. Holding service providers to account, where recent performance fails to meet the recognised standard,</p>	None

by looking at relevant evidence and make recommendations for service improvements;	
6. Considering children and education matters affecting the area or its inhabitants, including where these matters have been brought to the attention of the sub-committee by tenant and resident associations, or members of the general public; and	None
7. The sub-committee will report annually to the Overview and Scrutiny Committee on its work.	None
Quorum: Three voting Members	
Additional Information: Is contained in: <ul style="list-style-type: none"> <input type="checkbox"/> Constitution A Part 1.6 and Article 6 (Overview and Scrutiny Committee and Scrutiny Sub-Committees / Panels <input type="checkbox"/> Constitution A Part 4.5 (Overview and Scrutiny Rules) 	

LONDON BOROUGH OF TOWER HAMLETS
SCRUTINY COMMITTEE MEMBERSHIPS 2019- 2020
AS AGREED BY THE CORPORATE DIRECTOR FOR GOVERNANCE

CHILDREN AND EDUCATION SCRUTINY SUB-COMMITTEE (Nominations for information - Panel to be appointed by Overview & Scrutiny Committee) (Seven members of the Council)			
<i>Labour Group (6)</i>	<i>Conservative Group (1)</i>	<i>Ungrouped (0)</i>	<i>Co-opted Members (6)</i>
Councillor Sufia Alam (Chair) Councillor Bex White Councillor Helal Uddin Councillor Kyrsten Perry Councillor Mohammed Pappu Councillor Gabriela Salva Macallan Substitutes:- To be confirmed	Councillor Andrew Wood Substitutes:- Councillor Peter Golds	N/A	6 co-opted members (consisting of: - a Church of England and a Roman Catholic representative; 3 Parent Governor representatives under paragraph 7 of Schedule A1 to the Local Government Act 2000; and a Muslim faith representative).

Quorum: The quorum for the committee is 3.

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CHILDREN AND EDUCATION OVERVIEW AND SCRUTINY
SUB-COMMITTEE

MEETING PROCEDURE AND SCHEDULE OF MEETING DATES
2019 -2020

1. Chair and Membership

- 1.1 Sub-Committees will be chaired by a Member of the Overview and Scrutiny Committee. For this Sub-Committee it will be the Lead Scrutiny Member for Children and Education for 2019/20. The membership of the Children and Education Scrutiny Sub-Committee has been determined by the Overview and Scrutiny Committee.

2. Frequency of meetings

- 2.1 The Children and Education Scrutiny Sub-Committee will meet 5 times a year. The following dates are available in the Corporate Diary for 2019/20:

- 25th June 2019
- 8th October 2019
- 17th December 2019
- 11th February 2020
- 7th April 2020

Meetings are scheduled to take place at 6.30pm. The Sub-Committee may arrange other meetings as and when necessary to consider any urgent issues as well as arranging meetings for detailed scrutiny reviews and challenge sessions.

Support to the Sub-Committee

- 4.1 The Divisional Director for Strategy, Policy and Performance, will be the senior officer lead and champion the work of the Sub-Committee.
- 4.2 The servicing of meetings will be undertaken by the Council's Democratic Services Team which will include:
- (a) Meeting room bookings, refreshments
 - (b) Agenda preparation and dispatch
 - (c) Taking minutes and recording of actions/decisions

(d) Dissemination of minutes and decisions

The Children and Culture Strategy and Policy Team will provide policy support to the Sub-Committee which will include:

(e) Research and analysis

(f) Work programme development

(g) Support with undertaking reviews and challenge sessions

(h) Drafting review reports and challenge sessions

5. Proceedings

5.1 The Children and Education Scrutiny Sub-Committee will generally meet in public and conduct its proceedings in accordance with the rules and procedure contained in the Council's Constitution such as the:

(a) Council Procedure Rules;

(b) Access to Information Procedure Rules, and

(c) The Overview and Scrutiny Procedure Rules.